ATRIUM USE

1. **Purpose:** To provide instruction on how to properly use the Davenport Atrium as a lounging space during COVID19 following the terms and conditions, and COVID19 Guidelines/SOPs.

2. **Scope:** Applies to everybody at Lash Miller.

3. **Prerequisites:** Understanding of Social Distancing principles and COVID19 transmission (refer to Public Health Ontario for further information).

4. **Responsibilities:** Supervisors are responsible to enforce this SOP and Chemistry members are responsible to comply.

5. **Personal Protective Equipment (PPE)**

   **Face Mask:**
   *Must wear at all times, except for when eating or drinking*

6. **Procedure: describe step by step (as applicable for SOP)**

   1) Atrium opened for lounging purposes for Chemistry members only.
   2) Contact tracing is mandatory. Sign in using the logbook available at the disinfection station every time you use the Atrium. See photo below.
   3) Distancing must be maintained at all times.
   4) Masks are allowed to be removed for eating and drinking only. Once you have finished eating or drinking, the mask must be put back on.
   5) Each table must be disinfected before and after each use, using disinfectant wipes provided on-location. See photos below.
   6) Tables can be brought together, but only if distancing can be maintained.
   7) Hand sanitizer must be applied before and after eating/drinking.